



**UNITED STATES MISSION TO THE UNITED NATIONS
NEW YORK**

HC 2022-04-Corr.1

The United States Mission to the United Nations presents its compliments to the United Nations Secretariat and wishes to remind the Secretariat of the required supporting tax documents when submitting requests for a renewal of employment authorization documents (EAD) for qualifying dependents of United Nations staff members.

United Nations staff qualifying dependents applying for a renewal of their EAD, must provide the tax return documentation below:

- Federal tax transcript for each year covered by the current EAD, as well as Non-resident State returns, for such years covered by the current EAD. To obtain a free federal tax transcript, visit: <https://www.irs.gov/individuals/get-transcript>.
- For G visa holders, applicants should have filed federal income tax returns utilizing Form 1040 Non-Resident (1040NR) or 1040 Non-Resident-EZ (1040NR-EZ) for the years during which they worked as a G visa holder. If the applicant filed federal forms other than 1040NR or 1040NR-EZ, the applicant will need to file amended tax returns. Similarly, Non-resident State tax returns should be filed for anyone residing in a New York less than 154 days and New Jersey/Connecticut for less than 183 days for which a G visa holder was employed. If a form other than a non-resident tax return was filed, the applicant will need to file amended State tax returns.

United Nations Secretariat
United Nations
New York

DIPLOMATIC NOTE

- If the applicant had an EAD but was never employed, the applicant must include a statement certifying that he/she earned no income. Unpaid internships and pro bono work should be included in the letter.

United Nations staff may contact the United States Mission to the United Nations with any related questions at USUNEAD@state.gov.

The United States Mission to the United Nations avails itself of this opportunity to renew to the United Nations Secretariat the assurances of its highest consideration



New York, January 6, 2022